As of May 2014, 36 Title IV-E Agencies have submitted Title IV-E plan amendments to enable them to make claims for federal support of eligible guardianship assistance. Thirty-two States and four tribes have been given final approval of the GAP amendment. The tribes are: the Port Gamble S’Klallam Tribe, the Confederated Salish and Kootenai Tribe, the South Puget Intertribal planning agency, and the Keweenaw Bay Indian Community. The states are:

- Alabama
- Alaska
- Arkansas
- California
- Colorado
- Connecticut
- District of Columbia
- Hawaii
- Idaho
- Illinois
- Indiana
- Louisiana
- Maine
- Maryland
- Massachusetts
- Michigan
- Missouri
- Montana
- Nebraska
- New Jersey
- New York
- Oklahoma
- Oregon
- Pennsylvania
- Rhode Island
- South Dakota
- Tennessee
- Texas
- Vermont
- Washington
- West Virginia
- Wisconsin

Alabama

**GAP Legislation:**
*Code of Alabama 1975* Section 38-21-1-41.
Title 38 Public Welfare, Chapter 12: Kinship Foster Care Program.

**GAP Policy:**
*Out of Home Policies and Procedures; Permanency & Concurrent Planning; Section H. Kinship Guardianship Program and Policy Requirements*

**GAP Agreement:**
*Kinship Guardianship Subsidy Agreement*

**Effective Date:**
10/1/2010

**Contact Person:**
Family Services Division
(334) 242-9500
Alaska

**GAP Legislation:**
7 AAC 53.226  (pg 27)

**GAP Policy:**
CPS Manual 6.2.2.6.B Guardianship Subsidies - Procedures

**GAP Agreement:**
Title IV-E Guardianship Subsidy Agreement (06-9779A)
Alaska Guardianship Information

**Effective Date:**
10/1/2010

**Contact Person:**
Gudrun Bergvall
(907) 465-3230
Gudrun.bergvall@alaska.gov

Arkansas

**GAP Policy:**
DCFS Policy & Procedure Manual, Policy VIII-L: Subsidized Guardianship

**GAP Agreement:**
Arkansas Department of Human Services, Division of Children and Family Services, Subsidized Guardianship Agreement (CFS-0435-C)

**Effective Date:**
11/1/2011

**Contact Person:**
Mona K. Davis
DCFS Planning Manager
501-682-6812
Mona.Davis@arkansas.gov

California

**GAP Legislation:**
Welfare and Institutions Code, Section 11385-11393
**GAP Agreement:**
*Kinship Guardianship Assistance Payment (Kin-GAP) Program*

**GAP state website:**
*Kin-GAP*

**Effective Date:**
1/1/2011

**Contact Person:**
Carole Minchew, Acting Chief
Foster Care Support Services Bureau
California Department of Social Services
(916) 651-7393
carole.minchew@dss.ca.gov

**Colorado**

**GAP Legislation:**
*Colorado Revised Statutes: Title 26 Human Services Code: Article 5 Child Welfare Services*

**GAP Policy:**
*7.311 Relative Guardianship Assistance Program* (pg 20 of Volume 7 rule)

**GAP Agreement:**
*CW-RGA-2 (Title IV-E Assistance Agreement)*
There are six forms for Guardianship listed on the website.

**Effective Date:**
10/1/2009

**Contact Person:**
Mary Griffin, MSW
Program Administrator, Foster Care and Kinship Foster Care
Colorado Department of Human Services,
(303) 866-3546
mary.griffin@state.co.us
Connecticut

GAP Regulation:
DCF Agency Regulations: Subsidized Guardianship,
Section 17a-126-1. Scope of regulations

GAP Policy:
41-50-1-12: Subsidized Guardianship

GAP Agreement:
DCF-418-IG

Effective Date:
7/1/09

Contact Person:
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Office of Children and Youth in Placement
Department of Children and Families
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Hartford, CT 06106
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District of Columbia

GAP Legislation:
Adoption and Guardianship Subsidy Emergency Amendment Act of 2010
DC Code: 29 DCMR 6 1 6101.1 Eligibility
The Council of the District of Columbia website allows visitors to search for a DC Code.

GAP Policy:
CFSA Policy: Administrative Policies, Permanency Planning, Levels of Permanency Planning, Legal Guardianship or Custody with Permanent Caregivers
“DC Procedures Determining Eligibility for Title IV-E Guardianship Assistance Staff” Letter from John Simmons, Business Services Administrator dated March 26, 2009 to Business Service Administration Eligibility Determination Staff.
**GAP Agreement:**
DC Guardianship Subsidy Agreement

**Effective Date:**
1/1/2009

**Contact Person:**
Andrea Guy
Deputy
Policy, Planning and Program Support
Child and Family Services Agency
(202) 724-7100
Andrea.Guy@DC.gov

**Hawaii**

**GAP Legislation:**
Title 17: Dept of Human Services
Subtitle 11: Child Welfare Service Programs
17-1621-1: Chapter 1621. Permanency Assistance
17-1621-8: Eligibility Requirements for Title IV-E Kinship Guardianship Assistance

**GAP Policy:**
5.2.3. Permanency Assistance

**GAP Agreement:**
Guardianship/Permanency Assistance Agreements

**Effective Date:**
4/1/2011

**Contact Person:**
Lee Dean
Program Development Section
Child Welfare Services Branch/Department of Human Services
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ldean@dhs.hawaii.gov

Dana Balansag
Management and Information Compliance Unit
Child Welfare Services Branch/Department of Human Services
808-586-5687
DBalansag@dhs.hawaii.gov
Idaho

GAP Legislation:
Public Assistance and Welfare. Hard to Place Children.

GAP Rules: Chapter 16.06.01 Child and Family Services. IDAPA 16.06.01.703.01

GAP Policy:
Standard for Guardianship Assistance

GAP Agreement:
Guardianship Assistance Agreement

Effective Date:
10/1/10

Contact Person:
Stephanie Miller, MSW
Adoption Assistance Specialist
MillerS2@dhw.idaho.gov

Illinois

GAP Legislation:
89 Illinois Administrative Code 302.410: Section 302.410 Subsidized Guardianship (KinGap)

GAP Policy:
Eligibility Manual Chapter 15 Kinship Guardianship Assistance Program

Effective Date:
11/1/2009

Contact Person:
Cheryl McIntire
Associate Deputy of Operations-Permanency and IL Statewide Adoption Administrator
Department of Children and Family Services
(217) 433-3200
Cheryl.R.McIntire@illinois.gov
**Indiana**

**GAP Legislation:**
IC-29-3-8. Responsibilities and Powers of Guardian
IC-31-9-2-17.8

**GAP Policy:**
Indiana Department of Child Services Child Welfare Manual: Chapter 14: Guardianship

**GAP Agreement:**
Indiana Title IV-E Guardianship Assistance Agreement

**Effective Date:**
Oct 1, 2012

**Contact Person:**
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Permanency and Practice Support
Joseph.Combs@dcs.in.gov

Reba James: Deputy Director
Permanency & Practice Support
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**Louisiana**

**GAP Legislation:**
Louisiana Administrative Code, Title 67, Social Services

**Effective Date:**
10/1/10

**Contact Person:**
Toni Buxton, Foster Care Manager
Department of Children and Family Services

Child Welfare
627 N. 4th Street
P.O. Box 3318
Baton Rouge, LA 70821
(225) 342-4006
Maine

GAP Legislation:
Title 22 M.R.S.A. §4038-D. Guardianship Subsidy (page 53)

GAP Policy:
Maine Child & Family Services Policy Manual, IX. A. Permanency Guardianship Policy

GAP Agreement:
Application and Agreement for Permanency Guardianship Assistance

Effective Date:
1/1/2009

Contact Person:
Virginia S. Marriner
Director Child Welfare Policy and Practice DHHS, OCFS
(207) 624-7931
virginia.s.marriner@maine.gov

Maryland

GAP Legislation:
Maryland Section 3-819.2

GAP Policy:
SSA Policy Directive # 11-21: Guardianship Assistance Program
Kinship Care Manual

GAP Agreement:
Maryland Guardianship Agreement DHR/SSA 2039 Form

Effective Date:
10/1/2009

Contact Person:
Sean Bloodsworth
sbloodsw@dhr.state.md.us
(410) 767-7912
**Massachusetts**

**GAP Legislation:**
Guardianship Subsidy Regulations 110 CMR 7.303(3)

**GAP Policy:**
DCF Guardianship Subsidy Policy

**GAP Agreement:**
Guardianship Subsidy Agreement

**Effective Date:**
7/1/09

**Contact Person:**
Leo Farley,
Adoption, Foster Care and Adolescent Services
MA Department of Children and Families
600 Washington Street, 6th floor
Boston, MA 02111
617-748-2267
Leo.Farley@state.ma.us

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**Michigan**

**GAP Legislation:**
Michigan Compiled Laws Guardianship Assistance Act 260 of 2008
Section 722.87

**GAP Policy:**
Child Guardianship Manual
GDM 700 Juvenile Guardianship Assistance program overview
GDM 715 Juvenile Guardianship Assistance Eligibility
GDM 600 Juvenile Guardianship

Juvenile Guardianship Forms

**GAP Agreement:**
Guardianship Subsidy Agreement

**Effective Date:**
1/12/2010
Missouri

GAP Policy:
*Subsidized Guardianship Funding for Child Welfare Manual*, Chapter 17, page 80 through page 83

**Effective Date:**
1/1/2009

**Contact Person:**
Sheila Tannehill
Sheila.A.Tannehill@dss.mo.gov

Montana

GAP Legislation:
*Mont. Code Ann 41-3-444*

**GAP Policy:**
*Child and Family Services Policy Manual: Substitute Care for Children Guardianship*
Form 407-2

**GAP Agreement:**
*Subsidized Guardianship Agreement DPHHS-CFS-131*

**Effective Date:**
10/1/2009

**Contact Person:**
Jackie Stoeckel
Foster Care Program Manager
DPHHS - Child & Family Services - Program Bureau
PO Box 8005, Helena, MT 59604
(406) 841-2402
FAX (406) 841-2487
JStoeckel@mt.gov
Nebraska

GAP Policy:
Administrative Memo #5-2011

GAP Agreement:
Federal Kinship Guardianship Assistance Agreement

Effective Date:
10/1/2009

Contact Person:
Margaret Bitz
Department of Health and Human Services
(402) 471-9457
margaret.bitz@nebraska.gov

New Jersey

GAP Legislation:
NJ Chapter 132A  Legal Guardianship

GAP Policy:
DYFS 1500.10 Eligibility Criteria for Title IV-E Kinship GAP

GAP Agreement:
KLG Subsidy Agreement (DYFS 4-8) English, Spanish
KLG Subsidy Program Title IV-E Assistance Eligibility Determination

Effective Date:
10/1/2009

Contact Person:
Alfonso Nicholas
Assistant Director of Revenue
Alfonso.Nicholas@dcf.state.nj.us

New York

GAP Legislation:
Social Service Law Title 10, Section 458a-f.
SSL 458-a-458-f Kinship Guardianship Assistance Program
GAP Policy:
18NYCRR Part 436 Kinship Guardianship Assistance Program

Kinship Guardianship Assistance Program (KinGAP) Administrative Directive

NY State Office of Children and Family Services KinGAP Program

Kinship Care in New York State
NY OCFS website provides information, online resources including:
- KinGap Kick Off Teleconference
- Know Your Permanency Options: The Kinship Guardianship Assistance Program Brochure (KinGAP)
- Kinship/Guardianship Assistance Practice Guide

GAP Agreement:
Kinship Guardianship Assistance and Non-Recurring Guardianship Expenses Agreement (OCFS 4431)

Effective Date:
4/1/11

Contact Person:
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Policy Analyst
Strategic Planning & Policy Development
NYS Office of Children & Family Services
(518) 474-9435
Lynn.Baniak@ocfs.state.ny.us

Oklahoma

GAP Legislation:
Oklahoma Statutes Citation, Children and Juvenile Code, Sections 1-4-709 Required Conditions for Establishing Permanent Guardianship- Rights and Responsibilities of Permanent Guardian

§ 1-4-710. Motion for Permanent Guardianship - Notice of Hearing - Home Assessment - Required Findings - Visitation - Order

GAP Policy:
340:75-6-31.4.c. Title IV-E Subsidized Guardianship
GAP Agreement:  
Subsidized Guardianship Agreement

Effective Date:  
7/1/2010

Contact Person:  
Millie Carpenter,  
Programs Manager for Permanency Planning  
OKDHS Child Welfare Services  
405.521.4254  
Millie.Carpenter@okdhs.org

Oregon

GAP Legislation:  
Oregon Annotated Rules 413-100-0000 to 413-100-0320  
Title IV-E Foster Care, Adoption Assistance, and Guardianship Assistance Eligibility – Temporary OAR.

GAP Agreement:  
Oregon Guardianship Assistance Agreement (CF 0971A)

Effective Date:  
1/1/2009

Contact Person:  
Kathy Prouty  
Adoption Program Manager  
Department of Human Services  
kathy.prouty@state.or.us

Pennsylvania

GAP Policy:  
Permanent Legal Custodian Policy 3130-10-02

GAP Agreement:  
Subsidy Agreement for Permanent Legal Custodian OCYF Bulletin 3130-10-02

Effective Date:  
9/17/2009
Contact Person:
For program related information, contact:
Lauren L. Cummings
lacummings@pa.gov

For fiscal related information, contact:
TaWonda Jones-Williams
TJONESWILL@state.pa.us

Rhode Island

GAP Legislation:
40-11-12.3 Guardianship subsidy

GAP Policy:
Legal Guardianship and Kinship Guardianship Assistance Policy: 700.0045
Kinship Care Policy: 900.0025

GAP Agreement:
Guardianship Assistance Agreement

Effective Date:
7/20/2009

Contact Person:
Diane Savage
Post Adoption Manager
diane.savage@dcyf.ri.gov

South Dakota

GAP Policy:
Child Protection Services – Policy and Procedures Manual – Foster Care and Kinship – pages124

GAP Agreement:
Guardianship Assistance Program Agreement (DSS-CP-526 07/10)

Effective Date:
1/1/2010
**Contact Person:**
Virgena Wieseler
Director of the Division of Child Protection Services
(605) 773.7227
Virgena.Wieseler@state.sd.us

**Tennessee**

**GAP Policy:**
Subsidized Permanent Guardianship Administrative Policies and Procedures:
16. 39
Permanent Guardianship Overview
Comparison Chart Adoption and Guardianship
Tennessee Guardianship Website

**Effective Date:**
11/5/2009

**Contact Person:**
John Johnson
Department of Children’s Services
John.Johnson@tn.gov

**Texas**

*Guardianship Assistance Program is referred to as Permanency Care Assistance.*

**GAP Legislation:**
Permanency Care Assistance Program Rules
Texas Family Code 264.852 - Permanency Care Assistance Agreements

**GAP Policy:**
Child Protective Services Handbook 1580 - Permanency Care Assistance
6322.7 Obtaining Permanency Care Assistance

Permanency Care Assistance (PCA) – Texas PCA website

**GAP Agreement:**
Texas Permanency Care Assistance Agreement

**Effective Date:**
10/1/2010
Contact Person:
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DFPS CPS Fostering Connections Program Specialist Lead (W-157)
(512) 438-5320
Lawrence.Burgess@dfps.state.tx.us

Vermont

GAP Legislation:
L14 V.S.A. § 2664. Creation of permanent guardianship

GAP Policy:
Vermont Family Services Policy Manual 300, Section 7: Permanent Guardianship Assistance

GAP Agreement: Family Services Division Guardianship Assistance Agreement

Effective Date:
7/1/2010

Contact Person:
Cindy Walcott
Deputy Commissioner for Family Services
Department for Children and Families
cindy.walcott@state.vt.us
(802) 769-6502

Washington

GAP Legislation:
RCW 13.34.234 Guardianship for dependent child — Dependency guardianship subsidies.

GAP Policy:
Section 43400. Guardianship
Section 43401. Relative Guardianship Assistance Program (R-GAP)

GAP Agreement:
Relative Guardianship Assistance Program (RGAP) Agreement

Effective Date:
10/1/2009
Contact Person:
Debbie Willis
Policy Program Manager
Department of Health and Social Services
WIDD300@dshs.wa.gov

West Virginia

GAP Legislation:
WEST VIRGINIA CODE
§49-2-17. Subsidized adoption and legal guardianship

GAP Policy:
Title IV-E Kinship Relative Guardianship Assistance Program Eligibility Manual
Subsidized Legal Guardianship Policy

GAP Agreement:
Subsidized Guardianship Agreement

Effective Date:
7/1/13

Contact Person:
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WV Department of Health and Human Resources
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Charleston WV 25301
Kathie.D.King@wv.gov

Wisconsin

Gap Legislation:
Wisconsin Statutes & Annotations- Chapter 48 Children’s Code, Subchapter XIV Foster Homes, Section 48.623 Subsidized guardianships.

GAP Policy:
DSP Memo Series 2011-09: Subsidized Guardianship

GAP Agreement:
DCF-F-CFS2365-E, Subsidized Guardianship Agreement

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Division of Safety and Permanence
Department of Children and Families
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(608) 264-9846

* Information obtained from The National Resource Center for Permanency and Family Connections website